

\*\*\*\*\*July 6, 2017 SESSION I\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, July 6, 2017 Session I. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; Mollie Hill, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, EMS Director; Linda Lobb, Council on Aging Director; Jeff Joseph, Planning and Zoning Director; Chuck Magaha, Emergency Management Director; Larry Malbrough, Information Systems Director; Jennifer Anderson, Payroll Manager; Bob Weber, Leavenworth County Appraiser; Stacy Driscoll, Register of Deeds; Helen Klinkenberg, Deputy County Clerk; Jeff Culbertson, GIS Director; Lucas Schmalbeck, Juvenile Services Director; David Lutgen, Public Works Director; Megan Waters, Adult Community Corrections Director; Gary Starcher, Resident; Louis Klemp, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Louis Klemp made public comment.

ADMINISTRATIVE BUSINESS:

Commissioner Holland requested to know what the purchase orders from the County Treasurer's attorney fees are for after he received redacted copies.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the June 29, 2017 meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber for approval of the agenda for the week of July 10, 2017.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to have the chairman sign and date the OCB's.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the bills for the month of June.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber seconded by Commissioner Holland to adjourn Session I.*

The Board adjourned at 9:19 a.m.

\*\*\*\*\*July 6, 2017 SESSION II \*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, July 6, 2017 Session II. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; Mollie Hill, County Counselor; Becky Matzeder, Executive Secretary; Jamie Miller, EMS Director; Linda Lobb, Council on Aging Director; Jeff Joseph, Planning and Zoning Director; Chuck Magaha, Emergency Management Director; Larry Malbrough, Information Systems Director; Jennifer Anderson, Payroll Manager; Bob Weber, Leavenworth County Appraiser; Stacy Driscoll, Register of Deeds; Helen Klinkenberg, Deputy County Clerk; Jeff Culbertson, GIS Director; Lucas Schmalbeck, Juvenile Services Director; David Lutgen, Public Works Director; Megan Waters, Adult Community Corrections Director; Gary Starcher, Resident; Louis Klemp, Resident; John Richmeier, Leavenworth Times

ADMINISTRATIVE BUSINESS:

A quarterly meeting was held with County Department Heads and Elected Officials.

A discussion took place regarding traffic control for Grinter Farms.

***A motion was made by Commissioner Graeber seconded by Commissioner Holland to adjourn Session II.***

The Board adjourned Session II at 9:44 a.m.

\*\*\*\*\*July 10, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, June 10, 2017. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; Mollie Hill, County Counselor, Janet Klasinski, County Clerk; David Van Parys, Consultant; Tim Vandall, Lansing City Administrator; Joe Herring, Herring Survey; Dan Butler, Resident; Louis Klemp, Resident; Charles Stimac, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Louis Klemp made public comment.

ADMINISTRATIVE BUSINESS:

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the July 6, 2017 Session I meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the July 6, 2017 Session II meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to have the chairman sign and date the OCB's.*

*Motion passed, 3-0.*

Janet Klasinski requested appointment of a voting delegate for the annual Kansas Association of Counties conference.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to appoint Commissioner Smith as the voting delegate and David Lutgen as an alternate.*

*Motion passed, 3-0.*

David Van Parys presented a memorandum of understanding with the City of Lansing on the McIntyre Road sales tax project that has been signed and approved by the City of Lansing.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the MOU with the City of Lansing on the McIntyre Road sales tax project.*

*Motion passed, 3-0.*

Commissioner Smith reiterated he felt there is a conflict of interest with the two county counselors.

*A motion was made by Commissioner Smith and seconded by Commissioner Graeber to remove the waiver of the conflict of interest for the County Counselor and Deputy County Counselor.*

*Motion passed, 2-1, Commissioner Holland voting nay.*

Andrea Hughes requested clarification as her role as to employment with the County and her responsibilities.

Commissioner Graeber indicated he would like to get an opinion of counsel.

*A motion was made by Commissioner Smith seconded by Commissioner Graeber that the County Counselor and Deputy County Counselor be placed on paid administrative leave.*

*Motion passed, 2-1, Commissioner Holland voting nay.*

*A motion was made by Commissioner Smith to approve a bill from Scott Ryburn.*

*Motion dies for lack of a second.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Smith to have David Van Parys fill in as the interim County Counselor.*

*Motion passed, 2-1, Commissioner Holland voting nay.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Smith to adjourn.*

*Motion passed, 3-0.*

The Board adjourned at 9:40 a.m.

Final Approved

\*\*\*\*\*July 13, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, July 13, 2017. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Interim County Counselor; Becky Matzeder, Executive Secretary; Tamara Copeland, Human Resources Director; Stacy Driscoll, Register of Deeds; Roger Marrs, Deputy Director of Information Systems; Ken Miller, City of Lansing; Greg Robinson, Attorney at Law; Joe Herring, Herring Survey; Louis Klemp, Resident; Gary Starcher, Resident; Jim Starcher, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Louis Klemp made public comment.

ADMINISTRATIVE BUSINESS:

Roger Marrs presented a revised employment contract for the Adult Community Corrections Director.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve the employment contract for the Adult Community Corrections Director.***

***Motion passed, 3-0.***

A brief discussion took place regarding the Code of Conduct.

David Van Parys requested time to review four areas of the Code of Conduct.

A motion was made by Commissioner Graeber to authorize David Van Parys to review the document.

It was the consensus of the Board to authorize Mr. Van Parys to review the document.

Commissioner Smith indicated the Board has received emails about upkeep, such as mowing, of commercial properties.

Mark Loughry indicated he will work with staff for possible options.

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve the July 10, 2017 meeting minutes.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber for approval of the agenda for the week of July 17, 2017.***

***Motion passed, 3-0.***

Tamara Copeland requested approval of reimbursement of legal fees in the amount of \$2,466.50 per her employment contract.

***A motion was made by Commissioner Holland to approve reimbursement of legal fees.***

***Motion dies for lack of a second.***

*A motion was made by Commissioner Smith and seconded by Commissioner Graeber to have Scott Ryburn review the bill before a decision is made.*

*Motion passed, 2-1, Commissioner Holland voting nay.*

*A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve payment of Scott Ryburn's billing.*

*Motion passed, 2-1, Commissioner Holland voting nay.*

*A motion was made by Commissioner Smith seconded by Commissioner Graeber to adjourn.*

The Board adjourned at 9:54 a.m.

Final Approved

\*\*\*\*\*July 17, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, July 17, 2017. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Interim County Counselor; Becky Matzeder, Executive Secretary; Linda Lobb, Council on Aging Director; Chuck Magaha, Emergency Management Director; Janet Klasinski, County Clerk; Ken Miller, City of Lansing; Louis Klemp, Resident; Gary Starcher, Resident; Jim Starcher, Resident; John Evans, Resident; David Wagner, Resident; Jerry Frantz, Resident; John Richmeier, Leavenworth Times

**PUBLIC COMMENT:**

John Evans requested a variance for a driveway entrance.

Louis Klemp made public comment.

**ADMINISTRATIVE BUSINESS:**

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve the July 13, 2017 meeting minutes.***

***Motion passed, 2-1 Commissioner Holland voting nay.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to have the chairman sign and date the OCB's.***

***Motion passed, 3-0.***

Linda Lobb requested authorization to accept bid from Kansas Truck Mobility in the amount of \$43,817.00 for a handicapped accessible van.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to accept bid from Kansas Truck Mobility in the amount of \$43,817.00.***

***Motion passed, 3-0.***

Chuck Magaha requested the purchase and install of 21 Federal Signal 2001 outdoor sirens throughout the County to finish the replacement project needing an additional \$75,000.00 in funding.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the purchase of outdoor sirens and additional funding in the amount of \$75,000.00.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Holland to move to go into executive session as allowed under K.S.A. 75-4319b4 with the justification for closure to be to protect the financial affairs or trade secrets of a corporation, partnership, trust or individual proprietorship as allowed per K.S.A. 75-4319b4 and the subject to be discussed is potential economic development matter with that business entity in which those privileged matters will be discussed. That the executive session take place in the office of the County Administrator, further that the Board resume session in this meeting room. The executive session to begin at 9:30 a.m. and return at 9:45 a.m. Present would be the three Commissioners and Mark Loughry.***

***Motion passed, 3-0.***

The Governing Body reconvened into regular session at 9:45 a.m. No decisions were made and the discussion was limited to the subject stated.

David Van Parys requested an executive session to discuss attorney/client privileges.

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to move into executive session as allowed under K.S.A. 75-4319b2 for attorney/client privileges. To begin at 9:50 a.m. and return at 10:00 a.m. Present would be the three Commissioners, David Van Parys and Mark Loughry.***

***Motion passed, 3-0.***

The Governing Body reconvened into regular session at 10:00 a.m. No decisions were made and the discussion was limited to the subject stated.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to adjourn.***

***Motion passed, 3-0.***

The Board adjourned at 10:00 a.m.

Final Approved



\*\*\*\*\*July 20, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, July 20, 2017. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Interim County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Trevor Huhn, Buildings and Grounds; Ken Miller, City of Lansing; Joe Herring, Herring Survey; John Matthews, Resident; Larry Van Fleet, Resident; Amy Salazar, Resident; Gary Starcher, Resident; Jim Starcher, Resident; John Richmeier, Leavenworth Times

PUBLIC COMMENT:

Amy Salazar inquired about 179<sup>th</sup> St.

It was the consensus of the Board to look into dust abatement for 179<sup>th</sup> St.

ADMINISTRATIVE BUSINESS:

Mark Loughry updated the Board on the health insurance indicating a possible 7.4% increase.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the July 17, 2017 meeting minutes.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber for approval of the agenda for the week of July 24, 2017 as amended.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to have the chairman sign and date the OCB's.*

*Motion passed, 3-0.*

David Van Parys suggested the Board to recess as the Board of County Commissioners and reconvene as the Board of Directors of Sewer Districts of Leavenworth County.

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to recess as the Board of County Commissioners and reconvene as the Board of Directors of Sewer Districts of Leavenworth County.*

*Motion passed, 3-0.*

Larry Van Fleet commented about Sewer District #3.

Commissioner Smith requested more time to review Sewer District #3.

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve Resolution 2017-39, a resolution of the Board of Directors of Sewer District No. 1 pursuant to the provisions of K.S.A. 19-27a09, adopting and implementing the fiscal year 2018 budget for said district; repealing all prior and inconsistent resolutions regarding the budget of Sewer District No 1.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve Resolution 2017-40, a resolution of the Board of Directors of Sewer District No. 2 pursuant to the provisions of K.S.A. 19-27a09, adopting and implementing the fiscal year 2018 budget for said district; repealing all prior and inconsistent resolutions regarding the budget of Sewer District No 2.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve Resolution 2017-41, a resolution of the Board of Directors of Sewer District No. 5 pursuant to the provisions of K.S.A. 19-27a09, adopting and implementing the fiscal year 2018 budget for said district; repealing all prior and inconsistent resolutions regarding the budget of Sewer District No 5.*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to approve Resolution 2017-42, a resolution of the Board of Directors of Sewer District No.7a (Cedar Lakes) pursuant to the provisions of K.S.A. 19-27a01, et. Seq., adopting and implementing a budget for said district, adopting the levy of a special maintenance and operations tax pursuant to the provisions of K.S.A. 19-27a09; repealing all prior resolutions regarding the budget of Sewer District 7a (Cedar Lakes).*

*Motion passed, 3-0.*

*A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve Resolution 2017-43, a resolution of the Board of Directors of Sewer District No.7b (Cedar Falls) pursuant to the provisions of K.S.A. 19-27a01, et. Seq., adopting and implementing a budget for said district, adopting the levy of a special maintenance and operations tax pursuant to the provisions of K.S.A. 19-27a09; repealing all prior resolutions regarding the budget of Sewer District 7b (Cedar Falls).*

*Motion passed, 3-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to adjourn as the Board of Directors of Sewer Districts and reconvene as the Board of County Commissioners.*

*Motion passed, 3-0.*

David Van Parys gave a brief report on the sales tax projects.

*A motion was made by Commissioner Graeber and seconded by Commissioner Holland to adjourn.*

*Motion passed, 3-0.*

The Board adjourned at 10:21 a.m.

\*\*\*\*\*July 24, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, July 24, 2017. Commissioner Smith and Commissioner Graeber are present ; Commissioner Holland is absent; Also present: Mark Loughry, County Administrator; David Van Parys, Interim County Counselor; Becky Matzeder, Executive Secretary; Janet Klasinski, County Clerk; Trevor Huhn, Buildings and Grounds; Ken Miller, City of Lansing; Joe Herring, Herring Survey; Larry Van Fleet, Resident; Gary Starcher, Resident; Don Starcher, Resident; John Richmeier, Leavenworth Times

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

*A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve the July 20, 2017 meeting minutes.*

*Motion passed, 2-0.*

*A motion was made by Commissioner Graeber and seconded by Commissioner Smith to have the chairman sign and date the OCB's.*

*Motion passed, 2-0.*

Discussion took place regarding Sewer District #3.

*A motion was made by Commissioner Smith and seconded by Commissioner Graeber to contribute \$10,000.00 to Sewer District #3.*

*Motion passed, 2-0.*

Ms. Klasinski indicated she will set a public hearing for the reassessment of the fees.

*A motion was made by Commissioner Graeber and seconded by Commissioner Smith to adjourn.*

*Motion passed, 2-0.*

The Board adjourned at 9:54 a.m.

\*\*\*\*\*July 27, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Thursday, July 27, 2017. Commissioner Smith and Commissioner Graeber are present; Commissioner Holland is absent; Also present: Mark Loughry, County Administrator; Becky Matzeder, Executive Secretary; Jeff Joseph, Planning and Zoning Director; Krystal Davis, Senior Planner; Michael Swan, Assistant Planner; Melissa Johnson, Code Enforcement; Janet Klasinski, County Clerk; Joe Herring, Herring Survey; John Matthews, Resident; Irene Tork, Resident; Ashley Meyer, Resident; Roger and Jilinda White, Residents; Mike Crosby, Resident; Larry Scheller, Resident; Larry Ditmars, Resident; Vincent O'Flaherty, Attorney at Law

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

Janet Klasinski requested Roger Marrs salary to be paid through payroll.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Roger Marrs salary be paid through payroll.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to pay for dust control out of capital improvement for 179<sup>th</sup> Street.***

***Motion passed, 2-0.***

Commissioner Smith inquired about accidents occurring on 155<sup>th</sup> and Fairmount Road.

Mark Loughry indicated he will have the County Engineer gather information on it.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve the July 24, 2017 meeting minutes.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith for approval of the agenda for the week of July 31, 2017.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to have the chairman sign and date the OCB's.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-073/074, consideration of a preliminary and final plat for Bittersweet Ranch located at 187<sup>th</sup> Street and Hollingsworth Road.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-073/074 a preliminary and final plat for Bittersweet Ranch but not to tear down the barn, subject to all other conditions.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-075/076, consideration of a preliminary and final plat for Becker Acres located at 175<sup>th</sup> Street south of Dempsey.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-075/076 a preliminary and final plat for Becker Acres, subject to all conditions.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-048, consideration of a special use permit for a recreation vehicle park, Camp Mt. Herman.

Commissioner Smith opened the public hearing.

No one spoke in favor or opposition.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-048 a special use permit for a recreation park, subject to all conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve Resolution 2017-44, issuing a special use permit for a recreational vehicle park, Camp Mt. Hermon.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-056, consideration of a renewal of a special use permit for custom cabinetry, Superior Wood Products.

Commissioner Smith opened the public hearing.

No one spoke in favor or opposition.

The applicant, Roger White, requested a 10 year permit.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-056, a special use permit for Superior Wood Products for 15 years, subject to all other conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith to approve resolution 2017-45, issuing a special use permit for a custom cabinetry shop.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-057, consideration of a special use permit for a small limited business, Hayden Gun Shop indicating a certificate of liability insurance has not been provided to the Planning and Zoning Department.

Commissioner Smith opened the public hearing.

No one spoke in favor or opposition.

The applicant, Cecil Hayden, indicated he has been trying to obtain insurance.

Commissioner Smith recessed the public hearing for two weeks.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to table Case Number DEV-17-057 until August 10<sup>th</sup>.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-060, consideration of a special use permit for a contractor's yard, Crosby Plumbing.

Commissioner Smith opened the public hearing.

The applicant, Mike Crosby, requested a 10 year permit.

No one spoke in favor or opposition.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-060, a special use permit for a contractor's yard for 10 years, subject to all other conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner and seconded by Commissioner to approve Resolution 2017-46, issuing a special use permit for Crosby Plumbing.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-067, consideration of a special use permit for an in-home daycare, Sowing Seeds.

Commissioner Smith opened the public hearing.

The applicant, Ashley Meyer, requested a 10 year permit.

No one spoke in favor or opposition.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-067, a special use permit for an in-home daycare for 5 years, subject to all conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve Resolution 2017-47, issuing a special use permit for a day care facility.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-051, consideration of a special use permit for a communication tower, MW Towers, LLC located at 174<sup>th</sup> and Donahoo Road.

Commissioner Smith opened the public hearing.

The applicant's attorney, Vincent O'Flaherty, spoke in favor.

Irene Tork spoke in opposition.

Larry Scheller commented.

Ms. Tork requested a copy of the FAA approval.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-051, a special use permit for a communication tower, subject to all conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve Resolution 2017-48, issuing a special use permit for a communication tower.***

***Motion passed, 2-0.***

Planning and Zoning presented Case Number DEV-17-052, consideration of a special use permit for a communication tower, MW Towers, LLC located at 25112 211<sup>th</sup> Street.

Commissioner Smith opened the public hearing.

No one spoke in favor or opposition.

Commissioner Smith closed the public hearing.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve Case Number DEV-17-052, consideration of a special use permit for a communication tower, MW Towers, LLC, subject to all conditions.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve Resolution 2017-49, issuing a special use permit for a communication tower.***

***Motion passed, 2-0.***

Mark Loughry requested approval of a resolution that would establish the local service mil levy indicating the proposal will maintain the current mil levy with no increase.

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to approve Resolution 2017-50.***

***Motion passed, 2-0.***

***A motion was made by Commissioner Smith and seconded by Commissioner Graeber to adjourn to enter into a budget work session.***

***Motion passed, 2-0.***

The Board recessed at 10:09 a.m.

A work session was held regarding the 2018 budget.

*Final Approved*



\*\*\*\*\*July 31, 2017\*\*\*\*\*

The Board of County Commissioners met in regular session on Monday, July 31, 2017. Commissioner Smith, Commissioner Graeber and Commissioner Holland are present; Also present: Mark Loughry, County Administrator; David Van Parys, Interim County Counselor; Becky Matzeder, Executive Secretary; Tamara Copeland, Human Resources Director; David Lutgen, Public Works Director; Janet Klasinski, County Clerk; Trevor Huhn, Buildings and Ground; Joe Herring, Herring Survey; John Evans, Resident; John Matthews, Resident; Gary Starcher, Resident; Jim Starcher, Resident;

**PUBLIC COMMENT:**

There were no public comments.

**ADMINISTRATIVE BUSINESS:**

Mark Loughry updated the Board on his one on one monthly meeting with department heads visiting their departments.

David Van Parys requested the assignment of fence viewers for a recent request.

The Commission recommended the County Surveyor, Mark Buchanan and Commissioner Smith with Jeff Culbertson as an alternative.

Commissioner Holland questioned the contribution of \$10,000.00 to Sewer District #3.

Commissioner Smith indicated a public hearing has been set for discussion.

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to approve the July 27, 2017 meeting minutes.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Holland to have the chairman sign and date the OCB's.***

***Motion passed, 3-0.***

Tamara Copeland requested approval of the Delta Dental renewal addendum with a 3% cap for the 2018 renewal and a 5% cap for the 2019 renewal.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the Delta Dental renewal addendum No. 2 for the 2018-2019 year.***

***Motion passed, 3-0.***

Ms. Copeland requested approval of the renewal agreement for Blue Cross/Blue Shield insurance at a 7.4% increase.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve the renewal agreement with Blue Cross/Blue Shield insurance for the 2017-2018 year.***

***Motion passed, 3-0.***

Trevor Huhn requested authorization to solicit contractors to add a water softener to the Justice Center hot water system.

***A motion was made by Commissioner Holland and seconded by Commissioner Smith to approve solicitation of contractors for a water softener at the Justice Center.***

***Motion passed, 3-0.***

Mr. Huhn requested authorization to solicit contractors to replacement of the lower pit scales at the County transfer station.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve solicitation of contractors for the replacement of the lower pit scales at the County transfer station.***

***Motion passed, 3-0.***

Mr. Huhn requested authorization to solicit contractors to replace the salt dome roof at the County Shop.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to approve solicitation of contractors for replacement of the salt dome roof at the County Shop.***

***Motion passed, 3-0.***

David Lutgen presented a request for a variance for the construction of a second entrance onto the property located at 15301 Roger Road.

***A motion was made by Commissioner Holland and seconded by Commissioner Graeber to deny the variance for a second entrance located at 15301 Roger Road due to County policy.***

***Motion passed, 3-0.***

***A motion was made by Commissioner Graeber and seconded by Commissioner Smith to adjourn.***

***Motion passed, 3-0.***

The Board adjourned at 9:57 a.m.